

## Writing Center Tutoring Action Plan

Welcome to the Writing Center! Our tutors will work one-on-one with you to answer your questions and address your writing concerns. To make the most of your session, please read the statements below and check the topics you'd like to focus on during your tutoring session. Keep in mind that each tutoring session is limited to 20 minutes, so you may not be able to cover all of the topics you'd like to address in one session. Your tutor will select the most crucial. We encourage you to come back as often as you need!

### Audience

- I would like to make sure my writing uses conventions that are appropriate for my audience/discipline
- I would like to make sure my audience finds me credible as a writer
- I would like to make sure my writing considers my audience's values, background, and experience with the topic

### Thesis Statement

- I would like to work on creating a strong thesis statement
- I would like to revise my thesis statement so it focuses more on the content I present in my body paragraphs

### Organization

- I would like to work on organizing the ideas in my writing more logically or effectively
- I would like to work on the sentences, phrases, or words I use to transition between or within paragraphs smoothly

### Paragraph Development

- I would like to work on adding more information or ideas to my paragraphs
- I would like to work on connecting my source information, evidence, or support to my points more clearly

### Focus

- I would like to make sure the content in my writing focuses on the idea I present in my thesis statement
- I would like to make sure all of the ideas and supporting evidence in each body paragraph support, explain, or illustrate the point I'm making in that paragraph

### Introduction or Conclusion

- I would like to make sure my introduction effectively introduces readers to the topic, theme, and/or thesis of my writing project
- I would like to make sure my conclusion ties all of the ideas of my writing project together in a satisfying manner and reminds the reader of my thesis statement

### Source Citation

- I would like to work on acknowledging and citing my source material
- I would like to work on MLA or APA formatting basics

### Grammar & Punctuation

- I would like help with (circle all that apply):  
Fragments                      Commas                      Phrasing  
Run-on sentences              Semicolons or Colons              Other: \_\_\_\_\_

### Other

- I would like to work on \_\_\_\_\_

Student brought assignment sheet to session:  Yes  No

**My Revision Plans:**

Student's Name: \_\_\_\_\_

Assignment title/draft: \_\_\_\_\_

Stamp: